

“Communication skills will become more important in a fast-paced, competitive global economy”

American Management Association (AMA)  
Critical Skills Survey 2010



ENGINEERS  
IRELAND

cpd



# Communications/Presentation Skills

One-day programme



Cost-effective > Convenient > Customised

# Communications/ Presentation Skills

One-day programme

## Who should attend:

Engineers who wish to be perceived as effective communicators

People managers who handle teams or virtual teams

Those seeking to increase their confidence in pressured situations

## Facilitator:

**Penny Withey** has a wealth of experience as a HR and Training consultant since 1984, formerly employed by Deloitte. She has been delivering training for nearly 10 years during which time she has worked for Engineers Ireland since 2006 conducting a variety of customised communication related programmes for large private sector organisations as well as public sector departments and third level education.

She holds the following qualifications MSc (Training and Performance Management), BA (Economics and Psychology), IPM Diploma in Training (Equivalent to CIPD), FETAC Level 6 Train the Trainer.

## Enquiries/Bookings:

Email: [cpdtraining@engineersireland.ie](mailto:cpdtraining@engineersireland.ie)

Tel: +353 1 665 1305

## Programme Aim:

Communications Skills has been identified as one of the most crucial skills for the 21st century work environment. For engineers, the ability to collaborate and influence is key. In addition, communicating complex concepts and ideas is vital if engineers are to manage stakeholder expectations and build team spirit. This communication and impromptu presentation skills course guarantees to enhance essential skills through theory and plenty of practice.

## Programme Outline:

- Communicating technical ideas to a non-technical audience
- Behaviours affecting verbal and non-verbal communication
- Assertive communication skills
- Building confidence for impromptu presentations

## Key Learning Outcomes:

This workshop will improve participants' ability to:

- Act as key influencers in the decision-making process
- Handle difficult situations through effective communications
- Present project reviews and updates professionally when given little time to prepare

\*Our courses are designed to help you obtain & maintain the **five competences** of a Chartered Engineer (CEng): C1. Knowledge and Understanding; C2. Application of Knowledge; C3. Leadership: Technical, Commercial and Managerial; C4. Communication & Interpersonal Skills; C5. Professional Conduct

[www.engineersireland.ie/cpd](http://www.engineersireland.ie/cpd)